

# **VBCC Regular Board Meeting**

Tuesday, November 13, 2018

Board Members Present: Randy Thomas, Lori Vialoux, Bruce Morrison, Laurie Danwich, Des Anderson, Rob Thomas

Absent: Brad Patzer, Tracey Patzer, Mike Lauze

Members Present: Fay Morrison, Elaine Fletcher

## **Meeting called to order at 7:20 PM**

### **Agenda**

Add Constitution under Finances

Amended to include Tasks

Motion to accept the December 11, 2018 agenda as amended to include 'Tasks'

Laurie/Rob                      Carried

### **Minutes**

Motion to accept minutes

Des/Laurie                      Carried

b) Motion to accept Task List

Des/Lori                         Carried

### **Financial Report**

- A written report was submitted
- Donations through Canada Helps
- Question about who takes care of ATM machine – Des to ask Eric

Treasurers Comments/Requests:

1. Ona to take over billing for sign renewals and ice rink advertising
2. Committee to be formed – need procedures; Ona will sit on committee (Elaine and Fay did thank you letters for Music Festival and Fish Fry).
3. Curling fees and membership fees – Rob collected membership fees for curlers. It's extremely important to have an updated Member List which should be posted
4. Meeting needed in March or April after curling season for a recap. Sports Meeting will be longer to look at finances, what worked and didn't work.

Laurie noted the volunteering in the canteen seems to be working.

Motion to accept Treasurer's Report

Lori/Rob                         Carried

### **Correspondence**

- Nothing to report

## **Committee Reports**

### **a) Sports Committee Report – Des**

- A written report was submitted
- January 8 – Tiff to start Junior Curling with a start time of 4:30 with a bus arriving with kids. Des requested the Canteen Committee work with Tiff.
- Bruce has updated highway sign
- \$520 from Grand Pines Draw (Lise from Saffie’s won the prize)
  
- Bonspiel dates:

December 31, 2018	<u>Family Fun Day – New Years’ Eve</u>	(Lise Bourassa)
January 19, 2019	<u>Stick Curling</u>	(Al Rear)
January 25-27, 2019	<u>Ladies’ Mardi Gras</u>	(Tiff Lauze)
February 8-10, 2019	<u>Men’s Hometown Curling</u>	(Randy Thomas)
March 1-3, 2019	<u>Mixed That 70’s Spiel</u>	(Ashley Schmidt)
  
- Lori, Rob and Des to meet
- Two Requests: Canteen help with Junior Curling  
Highway sign updated to advertise Spiels in order

Motion to accept Sports Committee report

Lori/Rob Carried

### **b) Member Services Report – Mike**

- Nothing to report

### **c) Bar Committee Report – Tracey**

- Nothing to report

### **d) Marketing Report - Lori**

- A written report was submitted
- Advertising posters completed and posted on Social Media
- New Year’s Eve info sent to Sunova
- Newsletter submissions
- Map requested from Dan Lester

Motion to accept Marketing Report

Laurie/Des Carried

### **e) Canteen Report**

- A written report was submitted
- A meeting was held to discuss canteen duties and create a policy and procedures
- Things are coming together
- Sign-up sheet will be posted
- Supply list created and posted
- January 19<sup>th</sup> – stick curling Bonspiel
- Request from Mixed Curling to host dinner for March 2<sup>nd</sup>
- Our canteen supplies are coming from Sysco
- Lori mentioned a second-hand hot chocolate/cappuccino machine would be popular

- We should be hosting more parties
- Bruce and Lori to discuss proper hood and ventilation system in canteen
- Needs to know costs involved (Rob to be included in discussion)

Motion to accept Canteen report

Laurie/Rob                      Carried

**f) Building Report – Bruce**

- A written report was submitted
- Shelving in trailer was purchased and installed
- Canteen cleaned up
- Boot cleaner relocated
- Met with Health Inspector – went very well
- Warm up shelter cleaned and ready for skaters
- Bruce will investigate a timer for lights on hill and skating rink

Motion to accept Building Report

Des/Laurie                      Carried

**g) Summer Winds Report - Elaine**

- Elaine mentioned the grant received from the RM of Alexander to purchase a large tent for the VIP area at the Music Festival, instead of the high cost of renting one every year

**h) Trails Committee – Sherry**

- A written report was submitted
- Sherry is looking for permission to pursue a Grant
- The Board approves Sherry Dangerfield researching the possibility of applying for a Grant to produce a promotional trail brochure for the VBCC and a trailhead sign and applying for that Grant.

Motion to support Sherry pursuing the Grant money

Laurie/Rob                      Carried

**i) Bingo Committee - Tiff**

- Nothing to report

**j) Country Market – Margaret**

- Nothing to report

**k) Merry Makers – Laurie**

- A written report was submitted
- Epicure Fundraiser for Playground equipment brought in \$710
- Now have \$10,887.97 in savings to go towards Playground equipment
- Lori mentioned we should have a goal in mind and publicize it (such as \$50,000 as a start?)
- Will need three estimates before we can apply for Grant money
- Should apply to Community Places

Motion to accept Merry Makers report

Lori/Rob                      Carried

**l) Programs/ Events Calendar**

- Nothing to report

**Old Business**

- a) Chubb Alarms
  - Still calling
- b) Policy and Procedures
  - Randy explained the plan
  - Need a to-do list and timeline
  - Should have a framework by January 8<sup>th</sup>
  - Need a standing committee on Policies and Procedures

Motion to create a standing committee on Policies and Procedures to meet after the regular board meeting to work on the plan

Randy/Des                      Carried

**New Business**

- a) Sno Much Fun Winter Carnival
  - Laurie will ask Ashley about the Grant from Sunova which she applied for last year
  - We need a confirmed date
- b) Board of Directors Opening
  - Eric has resigned so we need a replacement
  - Discussion followed, and a decision was made to approach Dennis Muldrew

Motion (by email to Board Members) to appoint Dennis to fill the open Director's Chair until the next AGM

Randy/Des                      Carried

Motion to adjourn at 8:50 PM

Laurie

**Next Meeting: Tuesday January 8, 2019**

**Tasks from December 11 meeting:**

1. Des to ask Eric about ATM machine
2. Mike to complete updated members list and post
3. Laurie to organize a Finance Committee
4. Request from Des for canteen volunteers to work with Tiff for Junior Curling Evenings
5. Lori, Rob and Des to meet regarding Sports Committee and Events
6. Lori to post canteen sign-up sheet
7. Lori to investigate a second-hand hot chocolate/cappuccino machine
8. Lori, Bruce and Rob to meet and discuss ventilation system in canteen
9. Bruce to investigate a timer for the lights at the rink and hill
10. Randy to establish a standing committee to work on Policies and Procedures
11. Laurie to ask Ashley about the Grant from Sunova (Sno much Fun Day)
12. Randy to approach Dennis Muldrew regarding the Board of Directors opening and email a motion to Board Members if he accepts (motion included in minutes, seconded, vote taken and approved)

**Task update from November 13 meeting:**

- ~~1. Elaine to send Lori amended minutes~~
- ~~2. Des to set up and post the Raffle for Grand Pines Golf pass~~
- ~~3. Laurie to ask Ona to send invoices to Curling Ring Sponsors~~
4. Lori to make a poster with information re: *KidSport Manitoba* - **will make it available**
5. Laurie to send Mike imprint of members names from 'Simply' – **had it at meeting; Mike Abs**
6. Mike to send out membership reminders - **???**
- ~~7. Des to contact Gary Wingate regarding bartending and taking Smart Choices certification~~
8. Lori to work out details for another Quiz Night – **in April with volunteers**
- ~~9. Lori to send Bruce layout for Craft Sale~~
- ~~10. Des to send Lori info re: New Year's Eve and Saffies Family Curling Event~~
- ~~11. Bruce to arrange for relocating the boot cleaner~~
- ~~12. Mike to find Facebook comment about trails and send to Sherry~~
- ~~13. Everyone to help keep 2019 Events Calendar up to date~~
14. Randy to post Rental Rates information – **send to Lori and she will post on Website**
15. Brad and Randy to work together on Policies and Procedures – **Randy has a plan**

Submitted by Elaine Fletcher